

Invitation to Bid

City of Milwaukee

CITY OF MILWAUKEE
200 E WELLS STREET
MILWAUKEE WI 53202
United States

CIMIL

Vendor: 0001030455
WEBPAGE DOWNLOAD
<http://www.milwaukee.gov/citygov/daa/sp/sp.shtml>
MILWAUKEE WI 53202

Bid ID	Date	Buyer	Page
CIMIL-0000002176	09/08/2008	Michael Drzewiecki	1
Payment Terms	DateTime Bid Open	Closing	
PROMPT PAY	09/17/2008 03:00 PM	10/16/2008 02:00 PM	

Ship To: See Detail Below

Bill To: SEE BELOW
MILWAUKEE WI 53202
United States

Line	Item	Description	Mfg ID	Mfg Item ID	Quantity	UOM	Need Date
1		VEHICLE - MOBILE COMMAND, MFD			1.0000	EA	

Freight Terms: DEST **Ship Via:** NOT APPL
FIRE-CONSTRUCTION/MAINT 328-REPAIR
118 W VIRGINIA ST
MILWAUKEE WI 53204
United States

MOBILE COMMAND VEHICLE FOR MFD BUILT IN ACCORDANCE WITH CITY OF MILWAUKEE SPECIFICATION 35-E-13 DATED 9-11-2008 AND DRAWINGS MFD 1, 2, 3 AND 4 DATED 6-2-2008.

UNIT PRICE - \$ _____ EACH

WE BID MFG & MODEL #: _____

LESS TRADE IN OF:

ONE - 1998 LDV COMMAND POST VEHICLE WHICH HAS 9373 MILES AND 582 ENGINE HOURS.

VEHICLE INSPECTION - POTENTIAL BIDDERS MUST CONDUCT THEIR INSPECTION OF THE TRADE-IN VEHICLE PRIOR TO THE PREBID MEETING IN ORDER TO ALLOW POTENTIAL BIDDERS THE OPPORTUNITY TO BRING THEIR QUESTIONS ABOUT THE TRADE-IN VEHICLE TO THE PRE-BID MEETING. POTENTIAL BIDDERS SHOULD CONTACT BRUCE RAHLF AT 1-414-286-8976 TO MAKE ARRANGEMENTS TO VIEW THE TRADE-IN.

NOTES:

- THE TRADE-IN VEHICLE WILL BE USED BY THE MFD UNTIL THE NEW VEHICLE IS RECEIVED AND PLACED INTO SERVICE NOT TO EXCEED 60 DAYS FROM RECEIPT AND ACCEPTANCE.

- THE TRADE-IN SHALL BE ACCEPTED "AS IS" AT THAT TIME.

- SHOULD, HOWEVER, THIS TRADE-IN VEHICLE SUFFER MAJOR ACCIDENT DAMAGE OR MECHANICAL FAILURE PRIOR TO IT BEING RELEASED TO THE VENDOR, THE CITY WILL MAKE AN ALLOWANCE FOR ITS REDUCED VALUE. AMOUNT OF SUCH ALLOWANCE TO BE DETERMINED BY THE CITY PURCHASING DIRECTOR. THE CITY ALSO RESERVES THE RIGHT TO CHANGE BATTERIES AND TIRES, AND TO REMOVE ANY CITY EQUIPMENT SUCH AS LIGHTS, RADIOS, ETC. BEFORE RELEASE OF THE TRADE-IN.

- THE TRADE-IN VEHICLE MUST BE PICKED UP BY THE SUCCESSFUL BIDDER WITHIN 10 WORKING DAYS OF RECEIVING NOTIFICATION OF AVAILABILITY.

FAILURE TO PICKUP THE TRADE-IN VEHICLE WITHIN THE TIME FRAME ALLOTTED WILL SUBJECT THE SUCCESSFUL BIDDER TO PAYING A STORAGE FEE FOR EACH AND EVERY DAY THE VEHICLE REMAINS ON CITY PROPERTY. VALUE OF THE STORAGE FEE WILL BE DETERMINED AT TIME OF OCCURRENCE.

PRE-BID MEETING: POTENTIAL BIDDERS WILL HAVE AN OPPORTUNITY TO ATTEND A PRE-BID MEETING AT THE MFD, CONSTRUCTION & MAINTENANCE DIVISION, 118 W. VIRGINIA STREET, MILWAUKEE, WI 53204 COMMENCING AT 1:00 PM ON WEDNESDAY, OCTOBER 1, 2008. THE MFD SPECIFICATION WILL BE REVIEWED FIRST FOLLOWED BY THE TWO MPD SPECIFICATIONS. AT THIS MEETING, BIDDERS WILL HAVE AN OPPORTUNITY TO ASK QUESTIONS REGARDING THE BID AND SPECIFICATIONS. DUE TO THE SCOPE OF THE PROJECT, BIDDERS ARE STRONGLY ENCOURAGED TO ATTEND OR HAVE A REPRESENTATIVE ATTEND THE PRE-BID MEETING. DUE TO STAFFING AND TIME CONSTRAINTS, NO OTHER PRE-BID MEETINGS WILL BE SCHEDULED FOR THIS PROJECT. IF YOU MISS THIS PRE-BID MEETING, PLEASE DO NOT CALL THE USER DEPARTMENT OR THE PROCUREMENT SERVICES SECTION TO ASK FOR SPECIAL CONSIDERATION TO SCHEDULE ANOTHER PRE-BID MEETING. WHILE THIS PRE-BID MEETING IS NOT MANDATORY IN ORDER TO BID, MISSING IT WILL NOT RELIEVE YOUR FIRM OF ANY ADDITIONAL EXPENSES REQUIRED TO COMPLETE THE VEHICLES SPECIFIED HEREIN AND ANY CHANGES MADE TO THE SPECIFICATIONS AT THE PRE-BID MEETING, IF YOU SUBMIT A BID AND ARE AWARDED A CONTRACT.

NOTE: CHANGES AUTHORIZED AT THE PREBID MEETING WILL BE POSTED TO THE PROCUREMENT SERVICES SECTIONS WEBPAGE WITH THE

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BID IN THE FORM OF A BID ADDENDUM.

2	VEHICLE - MOBILE INTELLIGENCE, MPD		1.0000 EA
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Freight Terms: DEST **Ship Via:** NOT APPL
DPW-OPERATIONS-Central Garage-5452
2142 WEST CANAL STREET
MILWAUKEE WI 53233
United States

Assigned to MD on 07/24/2008 RJ

VEHICLE, MOBILE INTELLIGENCE FOR MPD BUILT IN ACCORDANCE WITH CITY OF MILWAUKEE SPECIFICATION #35-E-19 (9-10-08) AND DRAWING #MPD MIV 1.

UNIT PRICE - \$ _____ EACH

WE BID MFG & MODEL #: _____

3	VEHICLE - INCIDENT COMMAND, MPD		1.0000 EA
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Freight Terms: DEST **Ship Via:** NOT APPL
DPW-OPERATIONS-Central Garage-5452
2142 WEST CANAL STREET
MILWAUKEE WI 53233
United States

VEHICLE, INCIDENT COMMAND FOR MPD BUILT IN ACCORDANCE WITH CITY OF MILWAUKEE SPECIFICATION #35-E-18 (9-8-08) AND DRAWING #MPD ICV 1.

UNIT PRICE - \$ _____ EACH

WE BID MFG & MODEL #: _____

DELIVERY IS REQUIRED AS FOLLOWS:

- LINE ITEM 1 - MFD MOBILE COMMAND VEHICLE - 240 CALENDAR DAYS AFTER RECEIPT OF ORDER.
- LINE ITEM 2 - MPD MOBILE INTELLIGENCE VEHICLE - 240 CALENDAR DAYS AFTER RECEIPT OF ORDER.
- LINE ITEM 3 - MPD INCIDENT COMMAND VEHICLE - 240 CALENDAR DAYS AFTER RECEIPT OF ORDER.

WILL YOU COMPLY WITH THESE REQUIREMENTS? ___ YES ___ NO

NOTE: IF YOU CANNOT MEET THE DELIVERY REQUIREMENTS DETAILED HEREIN, YOUR BID WILL BE CONSIDERED NON-RESPONSIVE!

FUEL AND/OR SHIPPING SURCHARGES ARE NOT ALLOWED AND WILL NOT BE PAID BY THE CITY OF MILWAUKEE.

FREIGHT INCREASE: IF THERE IS A FREIGHT INCREASE PRIOR TO DELIVERY OF THE PRODUCT, THE ADDITIONAL INCREASE MUST BE AT THE EXPENSE OF THE BIDDER/CONTRACTOR.

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*** SIGNATURE REQUIRED ***

IT IS ONLY NECESSARY FOR YOU TO SIGN THE FIRST PAGE OF THE INVITATION TO BID AND THE BINDING SIGNATURE PAGE. YOUR SIGNATURE WILL SIGNIFY YOUR AGREEMENT TO ALL PRICING, TERMS AND CONDITIONS STATED HEREIN.

BIDDERS ARE, HOWEVER, REQUIRED TO COMPLETE AND RETURN ALL OF THE INVITATION TO BID PAGES WITH THEIR BID SUBMITTAL.

*** CONTACT PERSON ***

ANY QUESTIONS, CLARIFICATIONS, ETC. MUST BE DIRECTED TO MICHAEL DRZEWIECKI IN WRITING VIA EMAIL (PREFERRED) AT MDRZEW@MILWAUKEE.GOV OR BY FAX AT 1-414-286-5976 NO LATER THAN OCTOBER 7, 2008. REQUESTS RECEIVED AFTER OCTOBER 7, 2008 WILL NOT BE CONSIDERED.

BIDDERS ARE SPECIFICALLY DIRECTED NOT TO CONTACT ANY CITY OF MILWAUKEE STAFF OTHER THAN MICHAEL DRZEWIECKI FOR MEETINGS, CONFERENCES, OR TECHNICAL DISCUSSIONS THAT ARE RELATED TO THIS BID. UNAUTHORIZED CONTACT OF ANY CITY DEPARTMENT EMPLOYEE IS A CAUSE FOR REJECTION OF THE BID. ANY ADDITIONAL INFORMATION OR CLARIFICATIONS THAT ARE PROVIDED TO ONE BIDDER WILL BE PROVIDED TO ALL BIDDERS IN THE FORM OF AN ADDENDUM POSTED TO THE CITY'S WEB SITE (BIDS PENDING PAGE).

*** BID AND/OR SPECIFICATION APPEAL PROCESS ***

BIDDERS SHOULD SUBMIT A WRITTEN REQUEST TO MICHAEL DRZEWIECKI FOR INTERPRETATION OR CORRECTION OF ANY AMBIGUITY OR INCONSISTENCY DISCOVERED IN THE BID, SPECIFICATIONS OR ATTACHMENTS. ANY REQUESTS FOR CHANGES, CLARIFICATIONS, ETC., TO THE BID RELATED SPECIFICATIONS OR ATTACHMENTS MUST BE SUBMITTED IN WRITING TO MICHAEL DRZEWIECKI VIA EMAIL (PREFERRED) AT MDRZEW@MILWAUKEE.GOV OR BY FAX AT 1-414-286-5976 NO LATER THAN OCTOBER 7, 2008. REQUESTS RECEIVED AFTER OCTOBER 7, 2008 WILL NOT BE CONSIDERED.

BIDDERS ARE CAUTIONED NOT TO CHANGE ANY OF THE TERMS OR CONDITIONS IN THE BID AND/OR SPECIFICATIONS WITHOUT THE PRIOR WRITTEN APPROVAL OF THE DOA-PROCUREMENT SERVICES SECTION. ANY UNAUTHORIZED CHANGES WILL CONSTITUTE A COUNTEROFFER AND WILL SUBJECT THE BID TO REJECTION.

*** BID ADDENDUM ***

ANY CHANGES MADE AS A RESULT OF A DISCUSSIONS AT THE PRE-BID MEETING, WRITTEN REQUESTS, ETC. WILL BE ISSUED VIA A BID ADDENDUM, AND, IF NECESSARY, AN EXTENSION WILL BE MADE TO THE BID CLOSING DATE. ANY ADDENDA WILL BE POSTED TO THE CITY OF MILWAUKEE PROCUREMENT SERVICES WEBSITE: WWW.CITY.MILWAUKEE.GOV (BIDS PENDING PAGE). BIDDERS ARE RESPONSIBLE FOR CHECKING THIS WEBSITE FOR ANY FUTURE ADDENDA, ETC., PRIOR TO THE BID CLOSING DATE. ALL ADDENDA MUST BE SIGNED AND RETURNED (UNLESS ADVISED OTHERWISE) BY THE BID CLOSING DATE AND TIME. BIDDERS WHO DO NOT RETURN THE ADDENDA MAY HAVE THEIR BID REJECTED.

IF YOU ARE UNABLE TO ACCESS THE INTERNET, CONTACT DOA-PROCUREMENT SERVICES AT 414-286-3501 TO OBTAIN A HARD COPY OF THE BID, THE SPECIFICATIONS AND THE DRAWINGS.

AWARD WILL BE MADE BY LINE ITEM OR IN TOTAL (LINE ITEMS 1, 2, AND 3 TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER COMPLYING WITH THE SPECIFICATIONS AND THE SPECIFIED DELIVERY REQUIREMENTS WITH OR WITHOUT THE TRADE-IN LISTED FOR LINE ITEM 1. THE CITY RESERVES THE RIGHT TO AWARD BY LINE ITEM OR IN TOTAL WITH OR WITHOUT THE TRADE-IN, WHICHEVER IS IN THE BEST INTERESTS OF THE CITY.

IF AN AWARD IS MADE BY ITEM, THE LOW LINE ITEM 1 BIDDER WILL BE DETERMINED BY SUBTRACTING THE QUOTED TRADE-IN PRICE FROM THE PRICE QUOTED FOR THIS VEHICLE TO OBTAIN A NET BID PRICE.

IF AN AWARD IS MADE IN TOTAL (LINE ITEMS 1, 2, AND 3, THE LOW TOTAL BIDDER WILL BE DETERMINED FROM THE GRAND TOTAL

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		OF THE QUOTED UNIT VEHICLE PRICES FOR LINE ITEMS 1, 2 AND 3 BY SUBTRACTING THE QUOTED PRICE FOR TRADE-IN LISTED UNDER LINE ITEM 1 TO OBTAIN A NET PRICE.					
		BIDDERS MUST BID ON THE TRADE-IN LISTED UNDER LINE ITEM 1 IN ORDER TO BE CONSIDERED FOR A LINE ITEM AWARD OF LINE ITEM 1.					
		BIDDERS MUST BID ON THE TRADE-IN LISTED UNDER LINE ITEM 1 IN ORDER TO BE CONSIDERED FOR A TOTAL AWARD OF LINE ITEMS 1, 2, AND 3.					

*****TERMS AND CONDITIONS*****

BY SIGNING THIS BID, BIDDER HEREBY AGREES TO ALL THE TERMS AND CONDITIONS OF THE FOLLOWING CITY OF MILWAUKEE IDOCUMENTS:

-INVITATION, INSTRUCTIONS, TERMS AND CONDITIONS FOR FORMAL BID AND CONTRACT FOUND IN THE BID INFORMATION SECTION OF THE PROCUREMENT SERVICES SECTIONS WEBPAGE.

- INSURANCE REQUIREMENTS FOUND IN THE FORMS SECTION OF THE PROCUREMENT SERVICES SECTIONS WEBPAGE.

OR YOU MAY OBTAIN COPIES BY CALLING OUR OFFICE AT (414)286-3501.

NOTE: ONLY THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH AN ORIGINAL COPY OF THE INSURANCE CERTIFICATE AND AFFIDAVIT OF NO INTEREST. INSURANCE CERTIFICATE AND AFFIDAVIT OF NO INTEREST MUST BE APPROVED PRIOR TO THE COMMENCEMENT OF ANY WORK.

*****SLAVERY DISCLOSURE AFFIDAVIT*****

NOTE: EFFECTIVE DECEMBER 28, 2005, THE CITY OF MILWAUKEE ADOPTED AN ORDINANCE RELATIVE TO THE DISCLOSURE OF PARTICIPATION IN OR PROFITS DERIVED FROM SLAVERY BY CONTRACTORS. ALL CONTRACTORS AWARDED A CONTRACT ON BEHALF OF THE CITY OF MILWAUKEE, WHETHER OR NOT SUBJECT TO A COMPETITIVE BID, SHALL COMPLETE AN AFFIDAVIT PRIOR TO ENTERING INTO THE CONTRACT VERIFYING THAT THE CONTRACTOR HAS SEARCHED ANY AND ALL RECORDS OF THE COMPANY OR ANY PREDECESSOR COMPANY REGARDING RECORDS OF INVESTMENTS OR PROFITS FROM SLAVERY OR SLAVEHOLDER INSURANCE POLICIES DURING THE SLAVERY ERA. THE NAMES OF ANY ENSLAVED PERSONS OR SLAVEHOLDERS DESCRIBED IN THOSE RECORDS MUST BE DISCLOSED IN THE AFFIDAVIT.

THE CITY SHALL MAKE THE INFORMATION CONTAINED IN THE AFFIDAVIT AVAILABLE TO THE PUBLIC. ANY CONTRACT BETWEEN THE CITY AND A CONTRACTOR WHICH FAILS TO PROVIDE THE REQUISITE AFFIDAVIT OR WHICH INCLUDES MATERIAL FALSE INFORMATION ON SUCH AFFIDAVIT SHALL BE RENDERED NULL AND VOID. TO REFERENCE MILWAUKEE CODE OF ORDINANCES 310-14, PLEASE SEE:

<http://cctv25.milwaukee.gov/code/volume3/ch310.pdf>

***** ETHICAL PURCHASING REQUIREMENT *****

EFFECTIVE JANUARY 8, 2008, THE SUCCESSFUL BIDDER FOR ALL PROCUREMENTS MUST COMPLY WITH CITY OF MILWAUKEE ORDINANCE 310-17 WHICH CAN BE FOUND AT:

<http://cctv25.milwaukee.gov/code/volume3/ch310.pdf>

AND THE HOURLY NON-POVERTY WAGE TABLE WHICH CAN BE FOUND ON THE PROCUREMENT SERVICES WEB SITE AT:

<http://www.city.milwaukee.gov/display/router.asp?docid=327>

IT IS YOUR RESPONSIBILITY AS A BIDDER TO FAMILIARIZE YOURSELF WITH THIS ORDINANCE PRIOR TO SUBMITTING YOUR BID. BIDDERS ARE ALSO URGED TO MAKE ALL SUBCONTRACTORS AWARE OF THIS ORDINANCE AND ENCOURAGE ANY AND ALL SUBCONTRACTORS TO COMPLY WITH IT AS WELL.

WILL YOU COMPLY WITH THIS REQUIREMENT ? (CHECK BELOW)

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_____ YES _____ NO

NOTE: FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN BID REJECTION.

IMPORTANT FAIR TRADE NOTE: IF THIS QUOTE RELATES TO THE PURCHASE OF FOOD OR BEVERAGES, THE VENDOR IS URGED TO MAKE FAIR TRADE PRODUCTS AVAILABLE IN ACCORDANCE WITH COMMON COUNCIL RESOLUTION NUMBER 070280 DECLARING THE CITY OF MILWAUKEE A FAIR TRADE CITY EFFECTIVE JULY 18, 2007.

PAYMENT TERMS

THE CITY STRIVES TO MAKE TIMELY PAYMENT ON ALL INVOICES. PAYMENT TO THE VENDOR WILL BE DEEMED TIMELY IF THE PAYMENT IS MAILED, DELIVERED OR TRANSFERRED WITHIN 60 CALENDAR DAYS AFTER RECEIPT OF A PROPERLY COMPLETED INVOICE OR RECEIPT AND ACCEPTANCE OF THE PROPERTY OR SERVICE UNDER THE ORDER OR CONTRACT, WHICHEVER IS LATER. IF THE CITY DOES NOT MAKE PAYMENT BY THE 60TH CALENDAR DAY, THE CITY SHALL PAY SIMPLE INTEREST BEGINNING WITH THE 31ST CALENDAR DAY OF THE RATE OF ONE PERCENT PER MONTH (UNLESS THE CITY DISPUTES THE AMOUNT OF THE INVOICE). REFERENCE COMMON COUNCIL FILE NO. 900859 ADOPTED OCTOBER 16, 1990, PROVISIONS OF STATE STATUTE 66.285 AND 66.286

IF THIS BID HAS SUBCONTRACTOR REQUIREMENTS, THE PRIME CONTRACTOR MUST PAY SUBCONTRACTOR(S) WITHIN TEN WORKING DAYS OF THE RECEIPT OF PAYMENT FROM THE CITY OF MILWAUKEE, OR TEN DAYS FROM RECEIPT OF A PROPERLY SUBMITTED AND APPROVED INVOICE FROM THE SUBCONTRACTOR, WHICHEVER IS LATER. IF THE CONTRACTOR FAILS TO MAKE TIMELY PAYMENT TO A SUBCONTRACTOR, THE CONTRACTOR SHALL PAY SIMPLE INTEREST AT THE RATE OF ONE PERCENT PER MONTH, BEGINNING WITH THE 11TH CALENDAR DAY.

IF YOU WOULD LIKE TO OFFER A PAYMENT DISCOUNT TO THE CITY, PLEASE STATE BELOW:

_____%, _____ DAYS

THE CITY WILL DETERMINE THE LOW BIDDER BY TAKING INTO CONSIDERATION CASH DISCOUNTS OFFERED BY THE BIDDERS ONLY IF THE PAYMENT TERMS ARE 30 DAYS OR MORE. HOWEVER, IF THE LOW BIDDER WHO IS AWARDED THIS CONTRACT HAS QUOTED A MORE FAVORABLE DISCOUNT FOR EARLIER PAYMENT, AND THE CITY PAYS WITHIN THAT EARLIER TIMEFRAME, THE BIDDER WILL BE HELD TO THAT QUOTED DISCOUNT.

BID INFORMATION

A. INVITATION: Sealed bids for furnishing supplies, equipment, work, material, labor, services, or material and labor combined as specified below must be received in the DOA-Business Operations Division, Procurement Services Section, Room 601, City Hall, 200 East Wells Street, Milwaukee, WI 53202,

NO LATER THAN 2:00 PM ON: OCTOBER 16, 2008

ALL BIDS RECEIVED AFTER THE SPECIFIED CLOSING DATE AND TIME WILL BE REJECTED.

ALL BIDS WILL BE OPENED AND READ PUBLICLY ON THE SPECIFIED CLOSING DATE AT 2:30 PM IN ROOM 301C OF CITY HALL (THIRD FLOOR), 200 EAST WELLS STREET, MILWAUKEE, WI.

B. FORM AND MANNER OF BID: Please note that bids must be SEALED, addressed to Business Operations Division, Procurement Services Section, Room 601, City Hall, 200 E. Wells St., Milwaukee, WI 53202. Your bid envelope must be plainly marked in the lower left hand corner of the envelope as follows:

Bid Number: 0000002176

Bid Closing Date: OCTOBER 16, 2008 AT 2:00 PM

Commodity/Service: VEHICLES, MOBILE COMMAND FOR MFD, AND INCIDENT AND INTELLIGENCE FOR MPD

Any bid received in an envelope not properly and clearly marked as specified above may result in the bid being rejected.

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Bids delivered by other electronic means, such as e-mail, are not allowed and bids so delivered will not be considered.

The fax number for submitting SEALED bids is (414)286-5507. Bidders choosing to use facsimile equipment to transmit bids do so at their own risk. The City cannot and does not guarantee that its facsimile equipment will always be available or properly operating for the receipt of bids. Fax bids must be received IN THEIR ENTIRETY before the 2:00 p.m. bid closing time.

An original of the bid sent by fax machine must be received by the DOA, Business Operations Division, Procurement Services Section, if requested, within four (4) business days. FAILURE TO RESPOND IN FOUR (4) BUSINESS DAYS MAY RESULT IN BID REJECTION.

Bidders wishing to hand deliver their bid should bring their bid response and have it time stamped before 2:00 p.m. on the bid closing date to:

Department of Administration Office (DOA)
200 E. Wells Street, Room 606 (6th floor of City Hall)
Milwaukee, WI 53202.

C. BID DESCRIPTION: VEHICLES, MOBILE COMMAND, INCIDENT AND INTELLIGENCE FOR MFD & MPD

D. PLANS AND/OR SPECIFICATIONS: CITY OF MILWAUKEE SPECIFICATIONS 35-E-13 DATED 9-11-08 AND DRAWINGS MFD 1, 2, 3, AND 4; 35-E-18 DATED 9-8-08 AND DRAWING MPD ICV 1; AND SPECIFICATION 35-E-19 DATED 9-10-08 AND DRAWING MPD MIV 1.

E. SPECIAL CONDITIONS: The following special conditions apply to this Invitation to Bid and the award of the contract following the receipt of bids:

Time is of the essence for all terms of the contract. Delivery of all vehicles is required no later than 240 calendar days after receipt of order.

All goods must be delivered FOB destination to:

LINE ITEM 1:

CITY OF MILWAUKEE
FIRE DEPARTMENT
CONSTRUCTION AND MAINTENANCE BUREAU
118 W. VIRGINIA STREET
MILWAUKEE, WI 53204

LINE ITEM 2 AND ITEM 3:

CITY OF MILWAUKEE
FLEET SERVICES DIVISION
2142 W. CANAL STREET
MILWAUKEE, WI 53233
ATTN: JEFF TEWS

THE EMERGING BUSINESS ENTERPRISE (EBE) PROVISION FOR THIS BID WILL BE 0%. (If applicable, you must download the attachments for terms and conditions and required forms).

NOTE: IF THIS BID DOES NOT SPECIFY A PERCENTAGE OF MANDATORY EBE PARTICIPATION, THE CITY STRONGLY ENCOURAGES THE USE BY THE BIDDER OF CERTIFIED EMERGING BUSINESS ENTERPRISE FIRMS FOR ANY SUPPLEMENTARY SERVICES ATTENDANT TO THE GOODS OR SERVICES PROVIDED HEREUNDER. USE OF EMERGING BUSINESS ENTERPRISE FIRMS WHENEVER POSSIBLE THROUGHOUT THE COURSE OF THIS ENGAGEMENT FOR SUCH SUPPLEMENTARY SERVICES IS STRONGLY ENCOURAGED BY THE CITY, BUT IS NOT A REQUIREMENT FOR SUBMITTING A BID, UNLESS OTHERWISE SPECIFIED. FURTHER INFORMATION ABOUT THE EBE PROGRAM CAN BE OBTAINED FROM THE OFFICE OF THE EMERGING BUSINESS ENTERPRISE PROGRAM (EBEP), LOCATED IN ROOM 601, 200 EAST WELLS STREET, MILWAUKEE, WISCONSIN 53202, PHONE (414) 286-5552.

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Any special conditions stated above shall take precedence over any conflicting provisions stated elsewhere in this document or any attached terms and conditions.

F. BID DEPOSIT OR BID BOND REQUIRED (See attached Terms and Conditions for more details): NONE

G. PERFORMANCE BOND REQUIRED (See attached Terms and Conditions for more details): NONE

DOES ANY OFFICER, EMPLOYEE, AGENT, MEMBER OF A GOVERNING BODY, OR PUBLIC OFFICIAL OF THE CITY OF MILWAUKEE WHO EXERCISES ANY FUNCTIONS OR RESPONSIBILITIES IN CONNECTION WITH THE REVIEWING, APPROVING OR ADMINISTERING THE CARRYING OUT OF ANY SERVICES OR REQUIREMENTS TO WHICH THIS BID PERTAINS, HAVE ANY PERSONAL INTEREST, DIRECT OR INDIRECT, IN THIS BID AND ANY CONTRACT THAT MAY RESULT THEREOF?

Yes _____ No _____

Has your business been certified as an Emerging Business for the City of Milwaukee by the Emerging Business Enterprise Program?

Yes _____ No _____

If you are interested in the certification process for your business, please contact the Emerging Business Enterprise Program Office for more information at (414) 286-8749 or (414) 286-8781,

Would you be willing to extend the pricing from any contract that may result from this bid to other V.A.L.U.E. members of local government entities in the southeastern Wisconsin area including but not limited to the Milwaukee Metropolitan Sewerage District (MMSD) and/or Milwaukee Public Schools (MPS)?

Yes _____ No _____

Please be advised that the award of this bid by the City of Milwaukee is NOT contingent upon your agreement to the above request. If, however, you agree to extend to any other agencies, each agency will be responsible for issuing and administering its own contract and resulting purchase order.

CONTACT PERSON FOR ORDER PLACEMENT:

NAME: _____ (PLEASE PRINT)

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

This is NOT AN ORDER

All returned quotes and related documents must be identified with our request for quote Number.

Authorized Signature

CITY OF MILWAUKEE
Department of Administration
Business Operations Division
Procurement Services Section

BINDING SIGNATURES FOR BID AND CONTRACT

Upon award and acceptance of this bid by the City of Milwaukee, the undersigned bidder, by its authorized persons signing below, agrees that all provisions set forth herein will become binding as a formal contract upon the fulfillment of all conditions precedent set forth herein.

This agreement constitutes the entire agreement between the parties relating to the subject matter of this agreement. All prior understandings, agreements, correspondence and discussions of the parties are merged into and made a part of this agreement.

CONTRACTOR (To be signed by two persons authorized to legally bind your firm to this contract)

Bidder's Firm _____

Address _____

City/State _____ Zip _____

Telephone _____

Fax number _____

E-mail _____

Federal ID # _____

BY: _____
(manual signature required)

NAME _____
(typed or printed)

TITLE _____

DATE _____

BY: _____
(manual signature required)

NAME _____
(typed or printed)

TITLE _____

DATE _____

Witnesses: Two Witnesses to Bidder's Authorized Signature

BY: _____
(manual signature required)

NAME _____
(typed or printed)

BY: _____
(manual signature required)

NAME _____
(typed or printed)



FOR OFFICIAL CITY USE ONLY

CITY OF MILWAUKEE, a municipal corporation

BY _____
City of Milwaukee Purchasing Director

DATE _____

Countersigned:

BY _____
City Comptroller

DATE _____