

SNOW REMOVAL

NOTE: THIS SPECIFICATION AND ANY ACCOMPANYING SPECIFICATION OR BID CAN BE APPEALED.

YOUR APPEAL MUST BE SUBMITTED IN WRITING TO THE CITY PURCHASING DIRECTOR FOR ALL BIDS NO LATER THAN FIVE (5) WORKING DAYS PRIOR TO BID OPENING.

YOUR BID OR SPECIFICATION APPEAL MUST NOT ONLY IDENTIFY THE PROVISION, TERM OR CONDITION THAT IS CAUSING PROBLEMS, BUT ALSO YOUR PROPOSED ALTERNATE POSITION, TERM OR CONDITION AND BE SUPPORTED BY TECHNICAL DATA, TEST RESULTS AND OTHER INFORMATION.

CONTACT THE APPROPRIATE PURCHASING AGENT OR THE PROCUREMENT SPECIALIST FOR THE APPEAL FEE AND THE FILING INSTRUCTIONS.

APPEALS RECEIVED LATER THAN FIVE (5) WORKING DAYS PRIOR TO BID OPENING OR WITHOUT SUFFICIENT DETAILS **WILL NOT BE CONSIDERED.**

NOTICE

AN APPEAL FEE (CHECK OR MONEY ORDER) THAT IS 1% OF THE ESTIMATED DOLLAR AMOUNT OF THIS CONTRACT IS REQUIRED WITH A BID OR SPECIFICATION APPEAL. THIS FEE IS A PREREQUISITE FOR PURSUING THE APPEAL AND MUST ACCOMPANY THE APPEAL. THE APPEAL FEE WILL BE RETURNED IF THE APPEAL IS UPHELD.

CAUTION: A BID THAT DOES NOT FULLY COMPLY WITH ALL OF THE PROVISIONS, TERMS, AND CONDITIONS OF THIS OR ANY ACCOMPANYING SPECIFICATION AND BID, MAY BE DETERMINED AS A COUNTEROFFER AND MAY RESULT IN THE BID BEING REJECTED FOR NON-RESPONSIVENESS.

- I. **GENERAL:** It is the intent of this specification to describe the minimum requirements for the snow removal services for the 3rd District Police Station / Communication Data Center located at 2333 N. 49th Street, Milwaukee, WI.
- II. **AWARD AUTHORITY:** The City Purchasing Director will be the sole judge of the quality and suitability of the equipment, materials and/or services offered in its determination of the successful bidder for all bids.

- III. PROVEN EXPERIENCE: Each bidder **should** provide information with their bid or within three working days of receiving a request that will certify that they are experienced with or meet the requirements of this specification.

This will include the names of three (3) companies for which similar work was performed along with the name and telephone number of a person to contact.

NOTE: If not submitted with the bid, but requested by the DOA, Business Operations Division, Procurement Services Section, the vendor information must be furnished within three (3) working days of receiving a request or the bid will be rejected.

- VI. EQUIPMENT REQUIREMENTS: In order to facilitate the timely removal of the snow that has been plowed to the corners of the property by others, vendors shall have a minimum of two (2) four yard capacity front end loaders and four (4) five yard or larger capacity dump body trucks with trained operators/drivers to perform the work. Vendor is responsible for determining the size of the equipment required to perform the work described herein.

Vendor shall list the quantity and size of the equipment that will be used to perform the snow removal services in the bid.

- VII. WHEN REQUIRED: Snow removal shall occur after an average snowfall accumulation of 4" to 6" in a 24 hour period and shall be performed during the hours of 10:00 PM and 6:00 AM.

VIII. OTHER:

- A. Contractor's foreman or lead man shall sign in at the front desk of the 3rd District Police Station at the beginning of the snow removal operation and sign out upon completion of the snow removal operation.
- B. Under severe weather conditions where blowing and drifting of snow occurs, the vendor, at the Police Department's discretion and at additional cost to the City, may call upon the vendor to use their equipment to plow areas of the site where the Police Department's plowing equipment is unable to satisfactorily complete plowing operations. Maximum width of the plow used during this plowing operation shall not exceed six (6) foot.

Contractor's foreman or lead man shall sign in at the front desk of the 3rd District Police Station at the beginning of the extra snow plowing operation and sign out upon completion of the extra snow plowing operation.

The extra Snow plowing operation, when required, shall be performed during the hours of 10:00 PM and 6:00 AM.

- C. Snowfall accumulations for billing purposes are determined from Official weather reports and actual conditions on the site at time of service.
- D. Vendor will commence removal operations only at the direction of the Police Department unless the vendor has been given prior authorization to automatically perform the required services on an as needed basis.
- E. All work provided by the vendor will be performed on a "best effort" basis, weather and traffic conditions permitting.
- F. All invoices for the snow removal or snowplowing work shall indicate the time that the work was started and completed.